



Workshop on First Time Manager

Participants will benefit by learning to

- Enhance team productivity
- Optimize organization and work design for success in service delivery teams
- Enhance team performance thru measurement
- Role of Manager & influence on team
- Utilize complementary skills and styles of team members
- Enhance teamwork by removing barriers and bottlenecks

Target audience

- Executives at all levels
- Technology/Floor person growing into people/process management position
- Front line executives on fast track

Workshop outline

- Introduction to Manager vs. Leader
- Management styles
- Situational Leadership
- Leadership by example
- Effective Listening / Speaking skills
- Unlearn and Re-Learn to be a better leader
- Goal setting in tandem with Organization goals
- Forming, Storming, Norming, Performing – Cycle of evolution
- Managing emotions at work
- High performance work culture
- Developing effective team communication

Workshop style

- Interactive
- Case studies
- Activity based
- Work related simulation

Workshop details

- Duration: 24 hours spread over 3 working days
- Typical Batch size: 10-15 participants
- Financial Details: INR xxxx

Facilitator Profile – RAI08SRMG

- Professional Experience: 12 years
- Domain Knowledge
 - IT Products & Services
 - Manufacturing
 - Financial
- Also facilitates learning such as
 - First Time Leaders
 - Presentation Skills
 - Campus to Corporate
 - Motivation